

# **BATH COMMUNITY SCHOOLS Board of Education – Regular Meeting**

Virtual  
Bath High School

Monday, June 22, 2020  
6:30 p.m.

## **MINUTES**

### **I. CALL TO ORDER**

The board meeting was called to order by President Ann Chaffee at 6:34 p.m.

### **II. ROLL CALL**

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Stephanie Halfmann, Ms. Nancy Hawkins, Mr. Ken Krapohl, Mr. Blair Svendsen and Mr. Dean Sweet, Jr.

Declare quorum

Members absent:

Staff present: Mr. Paul Hartsig, Superintendent; Mr. Matt Dodson, High School Principal; Ms. Lorenda Jonas, Middle School Principal; Ms. Jeannine Brown, Assistant Elementary Principal; Mr. Jon Pechette, Facilities Director/Business Manager; Ms. Caroline Cook, Business Services; Ms. Shannon Proctor, Executive Assistant

### **III. APPROVAL OF THE AGENDA**

**“Motion to approve agenda of the Board of Education meeting being held on today’s date, Monday, June 22, 2020.”**

Moved by Krapohl, Seconded by Svendsen None VOTE: 7 -0. Motion passed.

### **IV. PUBLIC COMMENT**

None

V. CONSENT AGENDA

*The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.*

- a. Minutes of Regular Meeting of May 26, 2020
- b. General Fund bills payable in the amount of \$227,480.24
- c. General Fund EFT transfers in the amount of \$308,701.77
- d. Building & Site Fund bills payable in the amount of \$5,250.00

Moved by Sweet, Seconded by Bachelor. AYE: Sweet, Halfmann, Hawkins, Krapohl, Svendsen, Bachelor, Chaffee. ABSENT: NAY: None. VOTE: 7-0. Motion passed.

VI. REPORTS

a. Board of Education

i. Secretary Report- Correspondence

None

ii. Extra- Curricular Committee

Did not meet

iii. Finance Committee

Did not meet

iv. Personnel Committee

Ms. Chaffee shared that they discussed staffing and that Drama and Central Office Position will not be filled, looking at posting the elementary principal position in August.

v. Policy Committee

Did not meet.

vi. Building and Grounds Committee

Mr. Bachelor shared the expected timeline for the instillation of the lights for the football field and that the viewed designs for the concession stand.

b. Superintendent Report

- i. Mr. Hartsig gave a quick over view of the information that is being put out by the Governor for the 2020-2021 school year. He also explained that there are different versions of the budget because of all the uncertainties. Mr. Hartsig also shared the recommendations from MHSAA with sport practices. The following teachers retired at the end of the 2019-2020 school year Ms. Mary Anne Boylan, Ms. Gloria Bond, Ms. Cindy Nuun and Mr. Bill Gordon. Mr. Tom Louks accepted a position at the Shiawassee ISD and his last day will be June 30<sup>th</sup>, 2020.

VII. SPECIAL PRESENTATION

i. Budget

Ms. Caroline Cook presented the final amendment budgets for the 2019-2020 school year and the original 2020-2021 school year budget

VIII. ACTION ITEMS

a. Business

i. State Aid Borrowing

**“Motion to approve resolution authorizing issuance of notes in anticipation of state school aid (August Borrowing through the Michigan Municipal Bond Authority) in the amount of \$850,000 for the 2020/21 school year.”**

Moved by Sweet, Seconded by Svendsen. AYE: Hawkins, Halfmann, Krapohl, Svendsen, Sweet, Bachelor, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

**Discussion:** Ms. Cook stated that every year, the Board of Education has borrowed funds in order to meet payroll and other financial obligations based on State Aid payments and cash-flow needs. A projection for revenues and anticipated expenditures for the entire 2020/21 fiscal year has been compiled. Based on those projections, it is recommended that the Board authorize a resolution to borrow \$850,000 through the Michigan Municipal Bond Authority.

ii. Adoption of Final revised 2019/20 Budget

**“Motion to adopt the 2019/20 final revised budget, as presented.”**

Moved by Svendsen, Seconded by Krapohl. AYE: Halfmann, Krapohl, Svendsen, Sweet, Bachelor, Hawkins, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

iii. Adoption of 2020/21 General Fund Budget

**“Motion to adopt the 2020/21 General Fund Budget, as presented.”**

**Discussion:** The 2020/21 General Fund Budget is presented to the Board of Education for their approval. The budget uses multiple assumptions for revenues and expenditures and will be subject to review and amendments as more information becomes available with the fall pupil counts. Factors encompass retirement and insurance projections as well as revenue adjustments. The budget will be amended in November, April and June of next year as more information on revenues and expenditures becomes clear.

Moved by Bachelor, Seconded by Svendsen. AYE: Krapohl, Svendsen, Sweet, Bachelor, Hawkins, Halfmann, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

iv. Adoption of 2020/21 Building and Site Sinking Fund Budget

**“Motion to adopt the 2020/21 Building and Site Sinking Fund budget, as presented.”**

**Discussion:** The Sinking Fund Budget has provided the district with funding to maintain and upgrade district facilities and grounds. Many of these upgrades have been instrumental in saving general fund dollars for classroom use.

Moved by Sweet, Seconded by Bachelor. AYE: Sweet, Bachelor, Hawkins, Halfmann, Krapohl, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

- v. Adoption of the 2020/21 School Service Special Revenue Fund Budget (Food Service)

**“Motion to adopt the 2020/21 School Service Special Revenue Fund budget, as presented.”**

Moved by Krapohl, Seconded by Svendsen. AYE: Bachelor, Hawkins, Halfmann, Krapohl, Svendsen, Sweet, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

**Discussion:** The School Service Special Revenue Fund is necessary for the tracking of the district Food Service revenues and expenditures.

- vi. Adoption of the 2020/21 School Service Special Revenue Fund Budget (Student Activity)

**“Motion to adopt the 2020/21 School Service Special Revenue Fund budget, as presented.”**

Moved by Sweet, Seconded by Bachelor. AYE: Bachelor, Hawkins, Halfmann, Krapohl, Svendsen, Sweet, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

**Discussion:** The School Service Special Revenue Fund is necessary for the tracking of the district Student Activity revenues and expenditures

- vii. Approve the sales of the series III bonds pursuant to the 2017 Board Election.

**“Motion to approve the sales of the series III bonds pursuant to the 2017 Board Election, as presented.”**

Moved by Bachelor, Seconded by Svendsen. AYE: Bachelor, Hawkins, Halfmann, Krapohl, Svendsen, Sweet, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

- viii. Reopening Schools of Choice for the 2020-2021 School Year

**Background:** Due to multiple families reaching out after the Schools of Choice window closing and speaking with our auditors it has been recommended to reopen with School Board Approval.

**“Motion to approve the reopening of the 2020-2021 Schools of Choice window, as presented.”**

Moved by Bachelor, Seconded by Svendsen. AYE: Hawkins, Halfmann, Krapohl, Svendsen, Sweet, Bachelor, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

b. Personnel

- i. Approve contract extensions beginning July 1, 2018

**This “group” renewal is for those administrative positions that fall outside the certified staff category. The contract renewals for these individuals are recommended, without reservation.**

Erik Harrelson, Athletic Director  
Kassie Lawhorne, RTI Director  
Caroline Cook, Business Services Specialist  
Doug Murphy, Technology Director  
Jon Pechette, Facilities Director  
Shannon Proctor, Executive Assistant  
Catherine Zeeb, Food Service Director  
David Wright, Transportation Director  
Robin Cook, Technology  
Richard Johnson, Technology  
David Wright, Technology  
Caleb Murphy, Technology  
Christi Cashen, Beehive  
Jenny Hinsman, Beehive

**“Motion to approve a one-year contract extension beginning July 1, 2019, as presented.”**

Moved by Sweet, Seconded by Bachelor. AYE: Halfmann, Krapohl, Svendsen, Sweet, Bachelor, Hawkins, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

- ii. Approve a one-year contract extension beginning July 1, 2019 for

Matt Dodson, High School Principal  
Lorenda Jonas, Middle School Principal/Game Manager  
Jeannine Brown, Assistant Elementary School Principal/BeeHive

**“Motion to approve a one-year contract extension beginning July 1, 2020 for Ms. Lorenda Jonas, Middle School Principal/Game Manager through June 30, 2023 and Mr. Matt Dodson, High School Principal, , Ms. Jeannie Brown, Assistant Elementary School Principal/BeeHive through June 30, 2022.”**

Moved by Bachelor, Seconded by Svendsen. AYE: Krapohl, Svendsen, Sweet, Bachelor, Hawkins, Halfmann, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

Motion to accept with regret the retirement of the following teachers Ms. Gloria Bond, Ms. MaryAnne Boylan, Ms. Cindy Nunn and Mr. Bill Gordon effective end of 2019-20 school year.

**“Motion to accept the retirement of Ms. Gloria Bond, Ms. MaryAnne Boylan, Ms. Cindy Nunn and Mr. Bill Gordon, as presented.”**

Moved by Sweet, Seconded by Bachelor. AYE: Svendsen, Sweet, Bachelor, Hawkins, Halfmann, Krapohl, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

- ii. Motion to accept with regret the resignation of Mr. Tom Louks, Elementary Principal effective June 30, 2020.

**“Motion to accept resignation of Mr. Tom Louks, as presented.”**

Moved by Sweet, Seconded by Chaffee. AYE: Svendsen, Sweet, Bachelor, Hawkins, Halfmann, Krapohl, Chaffee. ABSENT: None NAY: None. VOTE: 7-0. Motion passed.

#### IX. COMMENTS FROM THE AUDIENCE

Ms. Jeannine Brown is thankful the School Board gave her the opportunity to work with Mr. Louks.

#### X. COMMENTS FROM THE BOARD

Mr. Bachelor stated he appreciated Mr. Hartsig handling all of the unknowns with coronavirus and planning for the 2020-2021 school year. Mr. Sweet will miss all of the retirees. Mr. Krapohl told Ms. Cook she did a nice job presenting the budget. He also wished Mr. Louks good luck and talked about how Ms. Bond and Mr. Gordon have prepared our students for careers and allowing them to express themselves. He stated the Ms. Boylan and Ms. Nunn are hall of fame teachers and will be missed. Ms. Chaffee shared she would be turning in her petition Tuesday to run for the school board again. She also reminded the board members about Mr. Hartsigs evaluation binders and wished Mr. Louks good luck and congratulated the retirees.

#### XI. *ADJOURNMENT*

**“Motion to adjourn 7:38 p.m.”**

Moved by Sweet, Seconded by Svendsen. AYE: Halfmann, Svendsen, Sweet, Bachelor Krapohl, Hawkins, Chaffee. ABSENT: None. NAY: None. Vote: 7-0. Motion passed.

Respectfully submitted,

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Stephanie Halfmann, Acting Secretary

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Shannon Proctor, Recording Secretary