BATH COMMUNITY SCHOOLS

# Board of Education – Regular Meeting

Media Center

Bath High School

Monday, November 26, 2018

6:30 p.m.

**MINUTES**

1. CALL TO ORDER

The meeting was called to order by President Sam Bachelor 6:33 p.m.

1. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Stephanie Halfmann, Ms. Nancy Hawkins, Mr. Ken Krapohl, Mr. Blair Svendsen and Mr. Dean Sweet, Jr.

Declare quorum

Members absent: None

Staff present:Mr. Jake Huffman, Superintendent; Mr. Matt Dodson, High School Principal (arrived at 6:57 pm); Mr. Tom Louks, Interim Elementary School Principal; Ms. Jeannine Brown, Interim Assistant Elementary Principal; Mr. Jon Pechette, Business Manager; Ms. Caroline Cook, Business Services; Ms. Shannon Proctor, Executive Assistant

1. APPROVAL OF THE AGENDA

**“Motion to approve agenda with addendum of the Regular Board of Education meeting being held on today’s date, Monday, November 26, 2018, as presented.”**

Moved by Halfmann, Seconded by Sweet. Vote 7-0. Motion Passed.

1. Public Comment

None

1. CONSENT AGENDA

*The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.*

1. Minutes of regular Meeting of October 22, 2018
2. General Fund bills payable in the amount of $267,420.34
3. General Fund EFT transfers in the amount of $264,022.08
4. Building & Site Fund bills payable in the amount of $12,324.87

**“Motion to adopt the consent agenda presented.”**

Moved by Sweet, Seconded by Halfmann. Vote: 7-0. Motion Passed.

1. REPORTS
   1. Board of Education
      1. Board Correspondence

CCRESA Newsletter and an email from Becky Goodwin from Bath Township Parks and Recreation, thanking the district for the use of school grounds.

* + 1. Building and Grounds Committee

Mr. Bachelor reported that they discussed the Bond and budget updates. Met with three Girl Scouts to discuss their request to build a Gaga Pit to earn their Silver Award.

* + 1. Extra-Curricular Committee

Did not meet

* + 1. Finance Committee

Mr. Sweet said that the committee met and discussed the budget and the purchase of a passenger van.

* + 1. Personnel Committee

Met to go over staffing for Special Education and search process for a Superintendent.

* + 1. Policy Committee

Went over handbooks for NEOLA.

b. Superintendent’s Report

Superintendent Huffman reminded the Board that the December 17, 2018 Board Meeting will start at 5:00 p.m. and that the date of the Jake and friends event would be held on December 17, 2018. He also discussed that the fitness center at the middle school would be delayed until spring, the remaining Bond projects will continue throughout the winter. Reminder that Superintendent evaluation would need to be added to the agenda.

1. ACTION ITEMS
   1. Business
      1. Approve the purchase of a van

**“Motion to approve the purchase of a van for Twenty-Eight Thousand, One Hundred ($28,100), as presented.”**

Moved by Chaffee, Seconded by Krapohl AYE: Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: None NAY: None. Vote 7-0. Motion passed.

* + 1. 2018/19 General Fund Budget Revisions

**“Motion to approve the 2018/19 budget revisions, as presented.”**

Moved by Svendsen, Seconded by Halfmann. AYE: Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: None NAY: None. Vote 7-0. Motion passed.

* + 1. Absence Policies, Course List , Electronic Attendance Procedure /Policies and Graduation requirements

**Background:** Beginning with our Fall Count 2018, we are required to have Board approval for the following: Absence Policies (in building handbooks), Course Lists (ES is incorporated in handbook, pg.6), Electronic Attendance procedure/policies, Graduation requirements (in HS Handbook)

**“Motion to approve the Absence Policies, Course Lists, Electronic Attendance procedure/policies and Graduation requirements, as presented.”**

Moved by Halfmann, Seconded by Krapohl. AYE: Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: None NAY: None. Vote 7-0. Motion passed.

* 1. Personnel
     1. Approve the hiring of Mr. Tom Louks as Interim Elementary Principal for the remaining 2018-19 school year.

**“Motion to approve the hiring of Mr. Tom Louks as Interim Elementary Principal for the remaining 2018-19 school year, as presented.”**

Moved by Krapohl, Seconded by Chaffee. AYE: Krapohl, Svendsen, Sweet, Chaffee, Halfmann, Hawkins, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

* + 1. Approve the hiring of Mrs. Jeannine Brown as Interim Assistant Principal and Director of Bright Bee-ginnings/Bee-Hive for the remaining 2018-19 school year.

**“Motion to approve the hiring of Mrs. Jeannine Brown as Interim Assistant Principal and Director of Bright Bee-ginnings/Bee-Hive for the remaining 2018-19 school year., as presented.”**

Moved by Halfmann, Seconded by Chaffee. AYE: Svendsen, Sweet, Chaffee, Halfmann, Hawkins, Krapohl, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. DISCUSSION ITEMS
   1. First reading Bath Community Schools Policy Manual Sections as presented
2. Special Presentation

Jay Bennett Leadership Services Manager from MASB overview on their Superintendent search program

1. COMMENTS FROM THE AUDIENCE

None

1. COMMENTS FROM THE BOARD

Mr. Sweet said how nice it was to have Ms. Hawkins back. Ms. Chaffee said she wanted to move forward with the superintendent’s search and congratulated the band on Silver Bells and winning the best illuminated small band award. Ms. Hawkins congratulated Ms. Halfmann and Mr. Krapohl on winning their seats back on the School Board.

1. ADJOURNMENT

**“Motion to adjourn at 8:40 p.m.”**

Moved by Chaffee, Seconded by Blair. AYE: Chaffee, Halfmann, Hawkins, Krapohl, Svendsen Sweet, Bachelor. ABSENT: Hawkins NAY: None. Vote 7-0. Motion passed.

Respectfully submitted,

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Nancy Hawkins, Secretary Shannon Proctor, Recording Secretary