**BATH COMMUNITY SCHOOLS**

**Board of Education – Organizational Meeting**

Dr. Therese M. Peterson Lecture Hall

Bath High School

Monday, January 8, 2018

7:00 p.m.

**MINUTES**

1. CALL TO ORDER

The meeting was called to order by Superintendent Jake Huffman at 7:01 p.m.

1. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Stephanie Halfmann Mr. Ken Krapohl, Mr. Blair Svendsen and Mr. Dean Sweet, Jr.

Declare quorum

 Members absent: Ms. Nancy Hawkins,

Staff present:Mr. Jake Huffman, Superintendent; Mr. Matt Dodson, High School Principal; Ms. Lorenda Jonas, Middle School Principal; Ms. Lisa Roedel, Elementary; Mr. Tom Louks, Assistant Elementary Principal; Technology Director; Ms. Caroline Cook, Business Services; and Ms. Shannon Proctor, Executive Assistant

1. “**Motion to approve Ken Krapohl as acting secretary.”**

Moved by Chaffee, Seconded by Sweet. Vote: 6-0. Motion Passed.

1. APPROVAL OF THE AGENDA

 **“Motion to approve agenda of the Organizational Board of Education meeting being held on today’s date, Monday, January 8, 2018, as presented.”**

Moved by Sweet, Seconded by Krapohl. Motion Passed.

1. ELECTION OF OFFICERS
	1. Nominate officers

**“Motion that a slate of officers for the 2018 Bath Community Schools Board of Education include:**

**Sam Bachelor be nominated for the office of Board President,**

**Ann Chaffee be nominated for the office of Board Vice President,**

**Nancy Hawkins be nominated for the office of Board Secretary; and**

**Dean Sweet be nominated for the office of Board Treasurer,**

**And that the nominations be closed.”**

Moved by Sweet, Seconded by Svendsen. AYE: Chaffee, Halfmann, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: Hawkins. NAY: None. Vote 6-0. Motion passed.

**Therefore:**

**Sam Bachelor is elected as Board President,**

**Ann Chaffee is elected as Board Vice President,**

**Nancy Hawkins is elected as Board Secretary,**

**Dean Sweet is elected as Board Treasurer, for 2018.**

1. SETTING OF BOARD MEMBER SALARIES

**“Motion to set the Bath Community Schools Board of Education member salaries at $575.00 annually for each member for 2018.”**

Moved by Sweet, Seconded by Halfmann. AYE: Halfmann, Krapohl, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: Hawkins. NAY: None. Vote 6-0. Motion passed.

1. DISCUSSION ITEMS
	1. Board Committee Assignments & Meeting Dates

**Finance Committee [***Meeting 4th Monday at 6:00 p.m.]*

**Dean Sweet Jr, Chair**

Nancy Hawkins

Blair Svendsen

**Personnel Committee [***Meeting 2nd Monday at 6:30 p.m.]*

**Ann Chaffee, Chair**

Sam Bachelor

Ken Krapohl

**Policy Committee [***Meeting 2nd Monday at 7:30 p.m.]*

**Blair Svendsen, Chair**

Stephanie Halfmann

Ken Krapohl

**Building & Grounds Committee [***Meeting 2nd Monday at 5:30 p.m.***]**

**Sam Bachelor, Chair**

Ann Chaffee

Dean Sweet Jr.

**Extra-Curricular [***Meeting as needed, at time TBD***]**

**Nancy Hawkins, Chair**

Stephanie Halfmann

Sam Bachelor

1. SPECIAL PRESENTATION
	1. School Board Recognition

Superintendent Huffman shared that the month of January marks the annual observance of School Board Recognition Month. He stated that this is a time to show our appreciation and begin to better understand how local trustees work together to prepare today’s students to be tomorrow’s leaders. Mr. Huffman expressed his appreciation to work for such a great group of people who care about our schools and community.

He said serving on a school board has been described as the ‘toughest volunteer job in America.’ He went on to say that Michigan’s public school board members dedicate countless personal hours to attending meetings, school functions, and preparing for the decisions they make, on top of that, he said that many board members pursue their own professional development to stay on top of the ever-changing education landscape.

*Thank you Sam Bachelor, Ann Chaffee, Stephanie Halfmann, Nancy Hawkins, Ken Krapohl, Blair Svendsen, and Dean Sweet for your service to Bath Community Schools!*

1. PUBLIC COMMENT

Individuals are permitted to make statements to the Board during this section of the agenda. Board Policy #1370 includes guidelines adopted by the Board for this purpose.

Matt Dodson thanked the School Board for the support they give to the students, staff & district.

1. CONSENT AGENDA

*The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.*

* 1. Minutes of Regular Meeting of December 11, 2017
	2. General Fund bills payable in the amount of $190,271.88
	3. General Fund EFT transfers in the amount of $222,122.38
	4. Building & Site Fund bills payable to in the amount of $9,920.00

Moved by Sweet, Seconded by Halfmann. AYE: Svendsen, Sweet, Chaffee, Halfmann, Krapohl, Bachelor. ABSENT: Hawkins. NAY: None. Vote 6-0. Motion passed.

1. REPORTS
	1. Superintendent

Superintendent Huffman shared a request for building and grounds committee meeting following the school board meeting. He discussed his evaluation would be done in February. He also discussed the Legislative Breakfast April 20, 2018, which will be held at Hawk Hollow and the Countywide Board Meeting held March 21, 2018 with Jay Marks There was also an update on the bond in regards to bid deadline is February 15th, 2018 and hoping to break ground by Mid-April. Finally, Superintendent Huffman shared that we will plan on having the board appreciation dinner prior to the February 26th board meeting.

1. ACTION ITEMS
2. Personnel
	* 1. Approval to increase Mr. Bill Gordon to .67 FTE

**“Motion to increase Mr. Bill Gordon to .670 FTE.”**

Moved by Halfmann, Seconded by Svendsen. AYE: Sweet, Chaffee, Halfmann, Krapohl, Svendsen, Bachelor. ABSENT: Hawkins. NAY: None. Vote 6-0. Motion passed.

* + 1. Approval to hire Ms. Nicole Stawara as fifth grade teacher beginning January 2, 2018 at 1 FTE, MA Step 1, as presented.”

**“Motion to hire Ms. Nicole Stawara as fifth grade teacher beginning January 2, 2018 at 1 FTE, MA Step 1.”**

Moved by Sweet, Seconded by Svendsen. AYE: Sweet, Chaffee, Halfmann, Krapohl, Svendsen, Bachelor. ABSENT: Hawkins. NAY: None. Vote 6-0. Motion passed.

1. COMMENTS FROM THE AUDIENCE

A student inquired about when the Wight room would be completed.

1. COMMENTS FROM THE BOARD

Ms. Chaffee talked about looking forward to seeing the completed work from the bond.

Mr. Bachelor talked about the price of materials are going up now. He also thanked the rest of Board for everything they do for the district.

1. CLOSED SESSION

The purpose of the closed session is to discuss Superintendent’s evaluation as allowed under section 8(a) of the Open Meetings Act.

**“Motion to move into closed session for the purpose of discussing the Superintendent’s evaluation pursuant to section 8(a) of the Michigan Open Meetings Act at 7:27 p.m., as presented.”**

Moved by Sweet, Seconded by Svendsen. AYE: Svendsen, Sweet, Chaffee, Halfmann, Krapohl, Bachelor. ABSENT: Hawkins NAY: None. Vote 6-0. Motion passed.

1. OPEN SESSION

“Motion to return to open session 9:18 p.m.”

 Moved by Svendsen, Seconded by Sweet. AYE: Sweet, Chaffee, Halfmann, Krapohl, Svendsen, Bachelor. ABSENT: Hawkins, NAY: None. Vote 6-0. Motion passed.

**“Motion to adjourn at 9:18 p.m.”**

Moved by Sweet, Seconded by Svendsen. AYE: Svendsen, Sweet, Chaffee, Halfmann, Krapohl, Bachelor. ABSENT: Hawkins. NAY: None. Vote 6-0. Motion passed.

Respectfully submitted,

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 Ken Krapohl, Acting Secretary Shannon Proctor, Recording Secretary