BATH COMMUNITY SCHOOLS

# Board of Education – Organizational Meeting

Media Center

Bath High School

Monday, January 7, 2019

6:00 p.m.

## **MINUTES**

1. CALL TO ORDER

The meeting was called to order by Superintendent Jake Huffman at 6:32 p.m.

1. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Stephanie Halfmann, Ms. Nancy Hawkins, Mr. Ken Krapohl, Mr. Blair Svendsen and Mr. Dean Sweet, Jr. Declare quorum

Members absent: None

Staff present:Mr. Jake Huffman, Superintendent; Mr. Matt Dodson, High School Principal; Ms. Lorenda Jonas, Middle School Principal; Ms. Jeannine Brown, Interim Assistant Elementary Principal;Mr. Doug Murphy, Technology Director; Mr. Jon Pechette, Business Manager; Ms. Caroline Cook, Business Services; and Ms. Shannon Proctor, Executive Assistant

1. APPROVAL OF THE AGENDA

**“Motion to approve agenda of the Organizational Board of Education meeting being held on today’s date, Monday, January 7, 2019, as presented.”**

Moved by Bachelor, Seconded by Svendsen. Motion Passed.

1. SWEARING IN OF BOARD MEMBERS STEPHANIE HALFMANN AND KEN KRAPOHL
2. ELECTION OF OFFICERS
   1. Nominate officers

**“Motion that a slate of officers for the 2019 Bath Community Schools Board of Education include:**

**Sam Bachelor be nominated for the office of Board President,**

**Ann Chaffee be nominated for the office of Board Vice President,**

**Nancy Hawkins be nominated for the office of Board Secretary; and**

**Dean Sweet be nominated for the office of Board Treasurer,**

**And that the nominations be closed.”**

Moved by Hawkins, Seconded by Sweet. AYE: Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

**Therefore:**

**Sam Bachelor is elected as Board President,**

**Ann Chaffee is elected as Board Vice President,**

**Nancy Hawkins is elected as Board Secretary,**

**Dean Sweet is elected as Board Treasurer, for 2019.**

1. SETTING OF BOARD MEMBER SALARIES

**“Motion to set the Bath Community Schools Board of Education member salaries at $575.00 annually for each member for 2019.”**

Moved by Sweet, Seconded by Halfmann. AYE: Halfmann, Krapohl, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: Hawkins. NAY: None. Vote 7-0. Motion passed.

1. DISCUSSION ITEMS
   1. Board Committee Assignments & Meeting Dates

**Finance Committee [***Meeting 4th Monday at 6:00 p.m.]*

**Dean Sweet Jr, Chair**

Nancy Hawkins

Blair Svendsen

**Personnel Committee [***Meeting 2nd Monday at 6:30 p.m.]*

**Ann Chaffee, Chair**

Sam Bachelor

Ken Krapohl

**Policy Committee [***Meeting 2nd Monday at 7:30 p.m.]*

**Blair Svendsen, Chair**

Stephanie Halfmann

Ken Krapohl

**Building & Grounds Committee [***Meeting 2nd Monday at 5:30 p.m.***]**

**Sam Bachelor, Chair**

Ann Chaffee

Dean Sweet Jr.

**Extra-Curricular [***Meeting as needed, at time TBD***]**

**Nancy Hawkins, Chair**

Stephanie Halfmann

Sam Bachelor

1. SPECIAL PRESENTATION
   1. School Board Recognition

Superintendent Huffman shared that the month of January marks the annual observance of School Board Recognition Month. He stated that this is a time to show our appreciation and begin to better understand how local trustees work together to prepare today’s students to be tomorrow’s leaders. Mr. Huffman expressed his appreciation to work for such a great group of people who care about our schools and community.

He said serving on a school board has been described as the ‘toughest volunteer job in America.’ He went on to say that Michigan’s public school board members dedicate countless personal hours to attending meetings, school functions, and preparing for the decisions they make, on top of that, he said that many board members pursue their own professional development to stay on top of the ever-changing education landscape.

*Thank you Sam Bachelor, Ann Chaffee, Stephanie Halfmann, Nancy Hawkins, Ken Krapohl, Blair Svendsen, and Dean Sweet for your service to Bath Community Schools!*

* 1. Senior Trip- Mr.Steve Spinner

Mr. Spinner along with two students discussed why they chose Boyne Mountain and explained the different activities available. They are expecting 60 students to attend the senior trip.

* 1. Couzens Park Subcommittee Report- Mr. Brian Shorkey and Mr. Rick Curtis

Mr. Curtis and Mr. Shorkey explained eight organizations were represented in the sub-committees. The recommendations would be completed in phases. \*See attached proposal

1. PUBLIC COMMENT

Individuals are permitted to make statements to the Board during this section of the agenda. Board Policy #1370 includes guidelines adopted by the Board for this purpose.

None

1. CONSENT AGENDA

*The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.*

* 1. Minutes of Regular Meeting of December 17, 2018
  2. General Fund bills payable in the amount of $125,279.72
  3. General Fund EFT transfers in the amount of $186,571.73
  4. Building & Site Fund bills payable to in the amount of $23,879.68

Moved by Krapohl, Seconded by Sweet. AYE: Svendsen, Sweet, Chaffee, Halfmann, Hawkins, Krapohl, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. REPORTS
   1. Superintendent

Superintendent Huffman discussed his evaluation would be done in February. He also discussed the sinking fund renewal and that there would need to be a special meeting to discuss negotiations. Finally, Superintendent Huffman shared that we will plan on having the board appreciation dinner prior to the special board meeting on January 21.

1. ACTION ITEMS
2. Personnel
   * 1. Approval to hire Ms. Susan Kubicek as the middle school physical education teacher beginning January 21, 2019 at 1 FTE, MA Step 5, as presented.”

**“Motion to hire Ms. Susan Kubicek as the middle school physical education teacher beginning January 21, 2019 at 1 FTE, MA Step 5.”**

Moved by Chaffee, Seconded by Svendsen. AYE: Sweet, Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. Business
   * 1. Approval of the 2019 senior trip to Boyne Mountain

**“Motion to approve** **of the 2019 senior trip to Boyne Mountain, as presented .”**

Moved by Halfmann, Seconded by Svendsen. AYE: Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed

* + 1. “**Motion to approve the Bath Downtown Development Authority conceptual design for Couzens Park with the stipulation that a more detailed plan will be presented to the Board when final details available**.”

Moved by Chaffee, Seconded by Halfmann. AYE: Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. COMMENTS FROM THE AUDIENCE

Mr. Spinner thanked the Board for approving the senior trip.

1. COMMENTS FROM THE BOARD

Ms. Chaffee talked about starting to plan a party for Mr. Huffman.

Mr. Krapohl asked when the Board would receive Mr. Huffman’s resignation letter.

1. Michigan Association of School Boards Workshop- Mr. Jay Bennett \*PowerPoint attached
2. “Motion to adjourn at 8:19 p.m.”

Moved by Hawkins, Seconded by Chaffee. AYE: Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: Hawkins. NAY: None. Vote 7-0. Motion passed.

Respectfully submitted,

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Nancy Hawkins, Secretary Shannon Proctor, Recording Secretary