**BATH COMMUNITY SCHOOLS**

**Board of Education – Regular Meeting**

Media Center

Bath High School

Monday, February 25, 2019

7:00 p.m.

**MINUTES**

1. CALL TO ORDER

The meeting was called to order by President Sam Bachelor 7:00 p.m.

1. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee ,Ms. Stephanie Halfmann, Ms. Nancy Hawkins, Mr. Ken Krapohl, Mr. Blair Svendsen and Mr. Dean Sweet, Jr.

Declare quorum

Members absent: None .

Student Rep: Ms. Anna Kyes

Staff present:Mr. Jake Huffman, Superintendent; Mr. Matt Dodson, High School Principal; Ms. Lorenda Jonas, Middle School Principal; Mr. Tom Louks, Interim Elementary Principal; Mr. Doug Murphy, Technology Director, Mr. Jon Pechette, Business Manager, Ms. Caroline Cook, Business Services Specialist, Mr. David Wright, Transportation Director, Ms. Shannon Proctor, Executive Assistant, Ms. Margie Sisson, CO Analyst.

1. APPROVAL OF THE AGENDA

**“Motion to approve agenda of the Regular Board of Education meeting being held on today’s date, Monday, February 25, 2019, as presented.”**

Moved by Hawkins, Seconded by Sweet. Vote 7-0. Motion Passed.

1. RETIREMENT RECEPTION

Ms. McIntyre said she was enjoying retirement, but that teaching was a great way to spend her life. Ms. Sisson thanked her for her years of service to the district and shared the impact that she had made on her daughters. Ms. Jonas talked about the impact that Ms. McIntyre had on her students with her 30 plus years in the district.

1. Public Comment

None

1. CONSENT AGENDA

*The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.*

1. Minutes of Organizational Meeting of January 7, 2019
2. Minutes of Special Meeting of January 21, 2019
3. Minutes of Special Meeting of February 4, 2019
4. Minutes of Board Workshop of February 11, 2019
5. General Fund EFT transfers in the amount of $204,392.04
6. General Fund bills payable in the amount of $448,918.02
7. Building & Site Fund bills payable in the amount of $4,274.00

**“Motion to adopt the consent agenda presented.”**

Moved by Sweet, Seconded by Krapohl. Vote: 7-0. Motion Passed.

1. REPORTS
   1. Board of Education
      1. Board Correspondence

Mr. Huffman’s resignation letter.

* + 1. Extra-Curricular

Did Not Meet

* + 1. Finance Committee

They reviewed the budget and agreed that it was looking good.

* + 1. Personnel Committee

They discussed the snow days, reviewed the interim superintendent contract and discussed office staff hourly wages.

* + 1. Policy Committee

Did not meet.

* + 1. Buildings and Grounds Committee

Bond is on track financially and should be complete for next school year. They also discussed the damage to the track by the sprinkler installation and that the contractors insurance would be covering the cost of the repair.

* 1. Superintendent’s Report
* April 24, 2019 Clinton County Wide School Board Meeting
* April 19, 2019 Mid-Michigan Legislative

1. SPECIAL PRESENTATION

Weekend Survival Kit- Ms. Robyn Dobbrastine

Ms. Dobbrastine shared that Weekend Survival provides 1,600 kits every two weeks that provide basic meals for students on the weekend, that may not have meals on the weekend if they didn’t have them provided. She is very thankful that Great Harvest has partnered with them and donates loaves of bread. Ms. Dobbrastine is looking for ways to get more community financial involvement, she also asked permission to sell squishy cows that helps raise money for milk to provide with the kits.

1. SPECIAL PRESENTATION

Senior Trip- Mr. Steven Spinner

Mr. Spinner and students came to thank the Board for allowing them the opportunity to have a class trip. They shared a video showing all the activities and comradery this trip allowed. Different students shared stories, some of the events included skiing, tubing, waterpark and horseback riding.

1. ACTION ITEMS
   1. Business
      1. Resolution Appointing Designated Representative to attend CCRESA Board Meeting on April 24, 2019

**“Motion to appoint Ken Krapohl as the designated representative to the CCRESA April 24, 2019 county-wide board meeting for the purpose of reviewing the 2018/2019 general fund operating budget of CCRESA, as presented.”**

Moved by Sweet, Seconded by Svendsen. AYE: Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

* 1. Personnel

1. Accept Resignation

**“Motion to accept the resignation of Mr. Jake Huffman, Superintendent effective February 28th, 2019 with regret.”**

Moved by Halfmann, Seconded by Krapohl. AYE: Hawkins, Krapohl, Svendsen, Sweet, Chaffee, Halfmann, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. Resignation Asbestos Designated Certified Person

**“Motion to accept the resignation of Mr. Jake Huffman, Asbestos Designated Certified Person effective February 28th, 2019.”**

Moved by Sweet, Seconded by Svendsen. AYE: Krapohl, Svendsen, Sweet, Chaffee, Halfmann, Hawkins, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. To Adjust the Business Service Specialist Contract

**“Motion that Bath Community School Board of Education approves the adjustment of Ms. Caroline Cook’s Business Services Specialist Contract ,as presented.”**

Moved by Sweet, Seconded by Halfmann. AYE: Svendsen, Sweet, Chaffee, Halfmann, Hawkins, Krapohl, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. To Adjust the Executive Assistant Contract

**“Motion that Bath Community School Board of Education approves the adjustment of Ms. Shannon Proctor’s Executive Assistant Contract, as presented.”**

Moved by Krapohl, Seconded by Sweet. AYE: Sweet, Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. Motion to appoint Mr. Doug Murphy Interim Superintendent

**“Motion to appoint Mr. Doug Murphy, Interim Superintendent effective March 1st, 2019, as presented.”**

Moved by Sweet, Seconded by Chaffee. AYE: Chaffee, Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. Asbestos Designated Certified Person

**“Motion to accept Mr. Doug Murphy as Asbestos Designated Certified Person effective March 1st, 2019, as presented.”**

Moved by Krapohl, Seconded by Chaffee. AYE: Halfmann, Hawkins, Krapohl, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. To Adjust Mr. Doug Murphy pay to reflect his Interim Superintendent Daily Wage

**“Motion that Bath Community School Board of Education approves the daily wage of $500.00 Mr. Doug Murphy while Interim Superintendent, as presented.”**

Moved by Sweet, Seconded by Chaffee. AYE: Hawkins, Krapohl, Svendsen, Sweet, Chaffee, Halfmann, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. COMMENTS FROM THE AUDIENCE

None

1. COMMENTS FROM THE BOARD

Ms. Chaffee thanked Mr. Huffman and shared that the district would miss him. Mr. Krapohl wished Mr. Huffman and his family good luck, Mr. Sweet agreed. Ms. Halfmann told Mr. Huffman he was a great asset to the district and would be missed. Ms. Hawkins also expressed well wishes to Mr. Huffman, but also said she knew Mr. Murphy would do a great Job as interim.

1. CLOSED SESSION

*The purpose of the closed session is to discuss the superintendent’s evaluation as allowed under section 8(a) of the Open Meetings Act.*

**“Motion to move into closed session for the purpose of reviewing the Superintendent’s evaluation pursuant to section 8(a) of the Michigan Open Meetings Act at 8:09 p.m.”**

Moved by Halfmann, Seconded by Hawkins. AYE: Krapohl, Svendsen, Sweet, Chaffee, Halfmann, Hawkins, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. OPEN SESSION

“Motion to return to open session 8:31 p.m.”

Moved by Chaffee, Seconded by Sweet. AYE: Krapohl, Svendsen, Sweet, Halfmann, Chaffee, Hawkins, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

1. ADJOURNMENT

**“Motion to adjourn at 8:32 p.m.”**

Moved by Chaffee, Seconded by Svendsen. AYE: Svendsen, Sweet, Chaffee, Halfmann, Hawkins, Krapohl, Bachelor. ABSENT: None. NAY: None. Vote 7-0. Motion passed.

Respectfully submitted,

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Nancy Hawkins, Secretary Shannon Proctor