BATH COMMUNITY SCHOOLS

**Board of Education – Regular Meeting**

Dr. Therese M. Peterson Lecture Hall

Bath High School

Monday, November 27, 2017

7:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Sam Bachelor 7:00 p.m.

1. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Stephanie Halfmann, Mr. Ken Krapohl, Mr. Blair Svendsen and Mr. Dean Sweet, Jr.

Declare quorum

Members absent: Ms. Nancy Hawkins,

Staff present:Mr. Jake Huffman, Superintendent; Mr. Matt Dodson, High School Principal; Ms. Lisa Roedel, Elementary School Principal; Mr. Tom Louks, Assistant Elementary Principal; Mr. Jon Pechette, Business Manager; Ms. Caroline Cook, Business Services; Ms. Shannon Proctor, Executive Assistant

ACTING SECRETARY APPOINTMENT

**“Motion to appoint Ken Krapohl as Acting Secretary for the Regular Business Board of Education Meeting scheduled on Monday, November 27, 2017.”**

Moved by Svendsen, Seconded by Chaffee, AYE: Chaffee, Halfmann, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: Hawkins, NAY: None. VOTE: 6-0. Motion passed

1. APPROVAL OF THE AGENDA

**“Motion to approve agenda of the Regular Board of Education meeting being held on today’s date, Monday, November 27, 2017, as presented.”**

Moved by Sweet, Seconded by Svendsen. Vote 6-0. Motion Passed.

1. Public Comment

None

1. CONSENT AGENDA

*The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.*

1. Minutes of regular Meeting of October 23, 2017
2. General Fund bills payable in the amount of $318,588.69
3. General Fund EFT transfers in the amount of $311,436.09
4. Building & Site Fund bills payable in the amount of $18,320.00

**“Motion to adopt the consent agenda presented.”**

Moved by Sweet, Seconded by Halfmann. Vote: 6-0. Motion Passed.

1. REPORTS
   1. Board of Education
      1. Board Correspondence

CCRESA Newsletter and a letter from Brian J. Whiston, Michigan State Board of Education Superintendent

* + 1. Building and Grounds Committee

Mr. Bachelor reported that they discussed the Building status and the Auditorium updates.

* + 1. Extra-Curricular Committee

Did not meet

* + 1. Finance Committee

Mr. Sweet said that the committee met and discussed the budget.

* + 1. Personnel Committee

Did not meet.

* + 1. Policy Committee

Did not meet.

b. Superintendent’s Report

Superintendent Huffman reminded the Board that the December 11, 2017 Board Meeting will start at 5:00 p.m. and that the date of the Jake and friends event would be held on December 11, 2017. He also discussed design changes being made to stay on budget with the renovations. Reminder that Superintendent evaluation would need to be added to the agenda.

1. ACTION ITEMS
   1. Business
      1. 2017/18 General Fund Budget Revisions

### “Motion to approve the 2017/18 budget revisions, as presented.”

Moved by Sweet, Seconded by Chaffee. AYE: Chaffee, Halfmann, Krapohl, Svendsen, Sweet, Bachelor. ABSENT: Hawkins NAY: None. Vote 6-0. Motion passed.

* + 1. SEELYE GROUP LTD

**Background:** This quote is for removal of the existing carpet tile, floor preparation, new carpet, exterior seat cleaning, floor cleaning and labor.

### “Motion to accept bid for $21,373, as presented.”

Moved by Sweet, Seconded by Chaffee. AYE: Halfmann, Krapohl, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: Hawkins NAY: None. Vote 6-0. Motion passed.

* 1. Personnel
     1. Resignation of Mr. Zachary Wade

### “Motion to accept the resignation of Mr. Zachary Wade, as presented.”

Moved by Chaffee, Seconded by Halfmann. AYE: Krapohl, Svendsen, Sweet, Chaffee, Halfmann, Bachelor. ABSENT: Hawkins NAY: None. Vote 6-0. Motion passed.

1. DISCUSSION ITEMS
   1. First reading Bath Community Schools Policy Manual Sections 0000-9000
2. COMMENTS FROM THE AUDIENCE

None

1. COMMENTS FROM THE BOARD

Mr. Krapohl reminded everyone to come out and support the Blue/White Basketball Scrimmage on Friday.

1. CLOSED SESSION

The purpose of the closed session is to discuss Superintendent’s evaluation as allowed under section 8(a) of the Open Meetings Act.

**“Motion to move into closed session for the purpose of discussing the Superintendent’s evaluation pursuant to section 8(a) of the Michigan Open Meetings Act at 7:35 p.m., as presented.”**

Moved by Halfmann, Seconded by Sweet. AYE: Svendsen, Sweet, Chaffee, Halfmann, Krapohl, Bachelor. ABSENT: Hawkins NAY: None. Vote 6-0. Motion passed.

1. OPEN SESSION

“Motion to return to open session 8:07 p.m.”

Moved by Sweet, Seconded by Halfmann. AYE: Sweet, Chaffee, Halfmann, Krapohl, Svendsen, Bachelor. ABSENT: Hawkins, NAY: None. Vote 6-0. Motion passed.

1. ADJOURNMENT

**“Motion to adjourn at 8:08 p.m.”**

Moved by Svendsen, Seconded by Halfmann. AYE: Chaffee, Halfmann, Krapohl, Svendsen Sweet, Bachelor. ABSENT: Hawkins NAY: None. Vote 6-0. Motion passed.

Respectfully submitted,

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Ken Krapohl, Acting Secretary Shannon Proctor, Recording Secretary